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Introduces environmental chemistry, covering such topics as global warming, air pollution, and wastewater analysis.

For students who need to develop the study skills required to successfully complete their college education--whether they attend a two- or four-year college or they are adult learners--**ESSENTIAL STUDY SKILLS**, 8th Edition, is their guide to success. Featuring the essential learning strategies for becoming a better student, this book helps students learn how to prepare for class, develop textbook reading strategies, use effective note-taking techniques, strengthen their test-taking skills, and use technology effectively. **ESSENTIAL STUDY SKILLS**, 8th Edition, adapts to any learning style and offers a step-by-step approach and numerous opportunities for practice throughout the textbook and accompanying CourseMate website. The new edition includes a dedicated chapter (12) entitled Using Technology, providing guidance on how students can use electronic tools to improve their study skills, conduct research (and avoid plagiarism), and succeed in online courses. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

The path to becoming an effective supervisor begins with practical knowledge and skills. Mosley, Mosley, and Pietri's **SUPERVISORY MANAGEMENT**, 9e gives you the tools to develop superior supervisory skills and a firm grasp of management principles. Through their hands-on approach to Supervision, the authors will inspire you with their positive approach to working WITH people to develop and empower them in their jobs. Incorporating cutting-edge content with real-world cases and Skill Builders that give you plenty of opportunities to hone your new Supervision skills, the Ninth Edition of this best-selling text is an essential resource that you will turn to again and again throughout your supervisory career. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Now with a new full color design and art program, the Fifth Edition of Strickberger's **Evolution** is updated with the latest data and updates from the field. The authors took care to carefully modify the chapter order in an effort to provide a more clear and student-friendly presentation of course material. The original scope and theme of this popular text remains, as it continues to present an overview of prevailing evidence and theories about evolution by discussing how the world and its organisms arose and changed over time. New boxed features concentrating on modern and exciting research in the field are included throughout the text. New and Key Features of the Fifth Edition - New Full color design and art program - Maintains the student-friendly engaging writing-style for which it is known - A reorganized chapter order provides a more clear and accessible presentation of course material. - Chapters on the evolution of biodiversity are now found on the text's website. - Access to the companion website is

included with every new copy of the text. - New boxed features highlight new and exciting research in the field.

Make today's management theories and applications meaningful, memorable, and engaging for your students with **MANAGEMENT**. Master storyteller, award-winning educator, and accomplished author Chuck Williams uses a captivating narrative style to illuminate today's most important management concepts and to highlight practices that really work in today's workplace. Because students retain and better understand information that is personally relevant, Dr. Williams weaves more than 50 detailed, unforgettable examples and stories into each chapter in this edition. Proven learning features and self-assessments keep concepts intriguing and applicable to students' daily lives. In addition, fresh scenarios, new cases, and new video cases reflect the latest management innovations at work in well-known organizations throughout the world. The book's comprehensive support package further helps you prepare each student for managerial success. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Now in its 2nd edition, **Medical Terminology Express** adapts Barbara Gylys's proven word-building techniques for the short-course. Organized by body system, this text shows the connection between anatomical structures and associated medial word roots.

eBook: **General, Organic and Biological Chemistry 2e**

Learning to program with Microsoft Visual Basic has never been easier! **CLEARLY VISUAL BASIC: PROGRAMMING WITH MICROSOFT VISUAL BASIC 2012, 3E** by best-selling programming author Diane Zak uses a simple, proven, step-by-step approach that's ideal for learning your first programming language. No prior programming experience is required. Clear, brief chapters introduce the latest Visual Basic 2012 -- today's most popular Microsoft programming language -- in small, manageable segments without cumbersome technical jargon. This easy-to-follow book focuses on the fundamentals to ensure you master essential programming and problem-solving skills that can easily transfer to other languages. This innovative text uses visualization and application to introduce the basics. Engaging figures emphasize important programming concepts, while memorable new examples place concepts into meaningful context. Expanded, new exercises let you apply what you're learning, while mini-quizzes help you check your understanding. The **Read This Before You Begin** section provides the technical information you need in one place and additional **Want More Info?** PDF files let you view extra examples and further explanations as you need them. Trust **CLEARLY VISUAL BASIC: PROGRAMMING WITH MICROSOFT VISUAL BASIC 2012, 3E** for the straight-forward approach to Visual Basic that you need for programming success. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

The Third Edition of *Effective Instructional Strategies: From Theory to Practice* provides thorough coverage of the strategies and skills essential that every teacher needs to know. This text applies the latest research findings and practical classroom practices to the instructional process by presenting a Theory to Practice approach to instruction emphasizing the intelligent use of teaching theory and research to improve classroom instruction. Logically and precisely providing information about how to be an effective classroom teacher, this text has been carefully designed to maximize instructional flexibility and to model established principles of instruction. It was further designed to expand the pedagogical teaching knowledge of teachers and their instructional repertoires.

Readers learn how to apply economic concepts to the world around them as *ECONOMICS: PRIVATE AND PUBLIC CHOICE, 16E* reflects current economic conditions. This highly readable, up-to-date book analyzes and explains measures of economic activity in today's market. It also highlights the recession of 2008-2009 and takes an in-depth look at the lives and contributions of notable economists. This engaging book dispels common economic myths. The book also uses the invisible hand metaphor to explain economic theory, demonstrating how it works to stimulate the economy. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Learn to apply economic concepts to the world around you as *ECONOMICS: PRIVATE AND PUBLIC CHOICE, 17E* highlights current economic conditions. Reader-friendly coverage analyzes and explains the latest economic activity, from the recession of 2008-2009 to the 2020 economy shutdown from the COVID-19 pandemic. This edition dispels common economic myths with economic insights that clarify current issues and controversies. You examine the importance of entrepreneurship while an emphasis on public choice provides a unique economic perspective on the political process and why government actions sometimes fail to deliver desired outcomes. You also learn how to apply economic concepts to relevant topics, such as student loans, and how events, such as the Great Suppression of 2020, affect opportunities. You study the importance of international trade as a source of economic growth and higher living standards. Most importantly, you learn how to use economics to make better decisions in your career, investments and handling of risk in your personal life. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

One-stop resource for students studying social problems. SocNotesPlus helps students study chapter material and keep their notes and lecture information in one place. Intended for use during class, SocNotesPlus includes Powerpoint slides that outline the main topics and concepts in the chapter with space for taking notes. The Powerpoint slides in the SocNotes print supplement match the SocNotes Powerpoints presentation slides for the instructor. Also includes chapter overviews, summaries of key topics and concepts, applications exercises, and end-of chapter tests with answers to help students review and prepare for tests.

Microbes and Society, Second Edition is designed for liberal arts students as a foundation course in life science. This timely text emphasizes the relevance of microbes and their role in everyday lives of humans - microbes in food production and agriculture, in biotechnology and industry, and in ecology and the environment. *Microbes in Society* presents the many ways in which we utilize microbes to improve our lives and enhance our life experience.

Ebook: Physical Science

Based on the reputable US text the 2nd Southern African Edition

of *Crafting & Executing Strategy* covers what every senior-level or entry-level MBA student in Southern Africa needs to know about crafting, executing and aligning business strategies, through presentation of core concepts and analytical techniques. A separate case and readings sections build on the main text by demonstrating the theory in practice. The core concepts are explained in language that Southern African students can grasp and provide relevant examples as used by small, medium and large SA companies.

Highlighting examples of research in real-world settings throughout, this textbook provides an overview of the research process, covering both quantitative and qualitative methods, statistics, ethics, measurement and more. A concluding chapter shows students how to write up and present their research to various audiences.

MACROECONOMICS: PRIVATE AND PUBLIC CHOICE, Fifteenth Edition, reflects current economic conditions, enabling students to apply economic concepts to the world around them. The up-to-date text includes analysis and explanation of measures of economic activity in today's market. It also includes highlights of the recession of 2008-2009, and an in-depth look at the lives and contributions of notable economists. *MACROECONOMICS: PRIVATE AND PUBLIC CHOICE* dispels common economic myths. The text uses the invisible hand metaphor to explain economic theory, demonstrating how it works to stimulate the economy. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

People, processes, and technology. These are the three major drivers of business achievement. The best leaders inherently understand that great companies start with great people. This is as true now as it was during the beginning of the industrial revolution, and understanding and staying current on the latest organizational behavior research and best practices paves the way for managerial success. In this updated edition of *Organizational Behavior*, theory, new research and real-world case studies are combined in an engaging manner to blend together the critical concepts and skills needed to successfully manage others and build a strong organization across all levels of a company. Featuring an in-depth view of the process and practice of managing individuals, teams, and entire organizations, the text provides a solid foundation for students and future managers.

Ebook: Chemistry: The Molecular Nature of Matter and Change

Learn to apply microeconomic concepts to the world around you as *MICROECONOMICS: PRIVATE AND PUBLIC CHOICE, 17E* highlights current economic conditions. Reader-friendly coverage analyzes and explains the latest consumer and firm behavior. You see how theories apply to issues in health care, earnings differences between genders, labor unions, environment and resource exhaustion and even the economic shutdown from the 2020 COVID-19 pandemic. This edition dispels common economic myths with microeconomic insights that clarify current issues. You see how topics apply to common issues, such as student grants and loans. This edition offers a unique public choice perspective on the political process and delves into why government actions sometimes fail to deliver desired outcomes. You also learn the importance of entrepreneurial discovery and dynamic competition on economic growth. In addition, you study international trade as a source of economic growth and higher living standards. Most importantly, you learn to recognize microeconomic principles at work in your life. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Every new copy of the print book includes access code to Student Companion Website!The Tenth Edition of Jeffrey Pommerville's

best-selling, award-winning classic text *Fundamentals of Microbiology* provides nursing and allied health students with a firm foundation in microbiology. Updated to reflect the Curriculum Guidelines for Undergraduate Microbiology as recommended by the American Society of Microbiology, the fully revised tenth edition includes all-new pedagogical features and the most current research data. This edition incorporates updates on infectious disease and the human microbiome, a revised discussion of the immune system, and an expanded Learning Design Concept feature that challenges students to develop critical-thinking skills. Accessible enough for introductory students and comprehensive enough for more advanced learners, *Fundamentals of Microbiology* encourages students to synthesize information, think deeply, and develop a broad toolset for analysis and research. Real-life examples, actual published experiments, and engaging figures and tables ensure student success. The text's design allows students to self-evaluate and build a solid platform of investigative skills. Enjoyable, lively, and challenging, *Fundamentals of Microbiology* is an essential text for students in the health sciences. New to the fully revised and updated Tenth Edition: -New Investigating the Microbial World feature in each chapter encourages students to participate in the scientific investigation process and challenges them to apply the process of science and quantitative reasoning through related actual experiments. -All-new or updated discussions of the human microbiome, infectious diseases, the immune system, and evolution -Redesigned and updated figures and tables increase clarity and student understanding -Includes new and revised critical thinking exercises included in the end-of-chapter material -Incorporates updated and new MicroFocus and MicroInquiry boxes, and Textbook Cases -The Companion Website includes a wealth of study aids and learning tools, including new interactive animations **Companion Website access is not included with ebook offerings.

Thorough enough to give students a strong grounding in physiological concepts, but accessible and learner-friendly enough for an introductory text, *Human Physiology* is ideally suited for single-semester human physiology courses. The text grounds students in cellular communication, the autonomic nervous system, and the endocrine system, giving readers the necessary knowledge base on which to build a critical approach to new and unfamiliar problems. Each chapter pushes students to integrate new knowledge into what they have already learned, increasing learner confidence and concept retention. By helping students master the fundamental physiological mechanisms known today, *Human Physiology* equips them with the skills to integrate the physiological processes that will be discovered in the future.

The Second Edition of *Understanding Viruses* provides a balanced approach to this fascinating discipline, combining the molecular, clinical, and historical aspects of virology. Updated throughout to keep pace with this fast-paced field, the text provides a strong, comprehensive introduction to human viral diseases. New material on molecular virology as well as new virus families presented coupled with chapters on viral diseases of animals; the history of clinical trials, gene therapy, and xenotransplantation; prions and viroids; plant viruses; and bacteriophages add to the scope of the text. Chapters discussing specific viral diseases weave in an epidemiological and global perspective and include treatment and prevention information. Contemporary case studies, Refresher Boxes, and Virus Files engage students in the learning process. Important Notice: The digital edition of this book is missing some of the images or content found in the physical edition.

Our ability to generate and collect data has been increasing rapidly. Not only are all of our business, scientific, and government transactions now computerized, but the widespread use of digital cameras, publication tools, and bar codes also generate data. On

the collection side, scanned text and image platforms, satellite remote sensing systems, and the World Wide Web have flooded us with a tremendous amount of data. This explosive growth has generated an even more urgent need for new techniques and automated tools that can help us transform this data into useful information and knowledge. Like the first edition, voted the most popular data mining book by KD Nuggets readers, this book explores concepts and techniques for the discovery of patterns hidden in large data sets, focusing on issues relating to their feasibility, usefulness, effectiveness, and scalability. However, since the publication of the first edition, great progress has been made in the development of new data mining methods, systems, and applications. This new edition substantially enhances the first edition, and new chapters have been added to address recent developments on mining complex types of data— including stream data, sequence data, graph structured data, social network data, and multi-relational data. A comprehensive, practical look at the concepts and techniques you need to know to get the most out of real business data Updates that incorporate input from readers, changes in the field, and more material on statistics and machine learning Dozens of algorithms and implementation examples, all in easily understood pseudo-code and suitable for use in real-world, large-scale data mining projects Complete classroom support for instructors at www.mkp.com/datamining2e companion site

Now in its Seventh Edition, *UNDERSTANDING OPERATING SYSTEMS* continues to provide a clear and straightforward explanation of operating system theory and practice. As in previous editions, the book's highly regarded structure begins with a discussion of fundamentals before moving on to specific operating systems. Fully updated, this new edition includes expanded analysis of the impact on operating systems of such innovations as multi-core processing and wireless technologies. Revised Research Topics in the exercise section encourage independent student research. The final four chapters have been updated to include information on current versions of UNIX (including the latest Macintosh OS), Linux, and Windows, and a new chapter on Android has been added. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Molecular Biology or Molecular Genetics - Biology Department Biochemical Genetics - Biology or Biochemistry Department Microbial Genetics - Genetics Department The book is typically used in a one-semester course that may be taught in the fall or the spring. However, the book contains sufficient information so that it could be used for a full year course. It is appropriate for juniors and seniors or first year graduate students.

The 5th Edition of this popular textbook continues to incorporate the most current trends and approaches to teaching medical terminology. You'll explore each body system unit through a summary of major combining forms, a comprehensive pathology section, and additional medical records and evaluations, complemented by true-to-life artwork.

This book provides a solid understanding the relationship between Information Technology and business operations. New material covers ERP products including SAP and software tools that support work groups and teamwork.

MICROECONOMICS: PRIVATE AND PUBLIC CHOICE, Fifteenth Edition, reflects current economic conditions, enabling students to apply economic concepts to the world around them. The up-to-date text includes analysis and explanation of measures of economic activity in today's market. It also includes highlights of the recession of 2008-2009, and an in-depth look at the lives and contributions of notable economists. *MICROECONOMICS: PRIVATE*

AND PUBLIC CHOICE dispels common economic myths. The text uses the invisible hand metaphor to explain economic theory, demonstrating how it works to stimulate the economy. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Student ClassNotes consist of about thirty overheads per chapter, printed three per page down the left side, with lines on the right side for student note taking. These are PowerPoint presentation slides with accompanying Corel graphics. Major points from each chapter are emphasized with slides developed in consultation with the text author.

Social entrepreneurship differs from traditional forms of entrepreneurship in that the primary goal of the social venture is to address social problems and needs that are as yet unmet. The driving force of such ventures is social value creation. This new textbook aims to provide a comprehensive, cutting edge resource for students, introducing them to the unique concerns and challenges that face social ventures through a comparison with the principles of traditional entrepreneurship. The book consists of fourteen chapters covering all aspects of venture creation and management—from writing a business plan, to financing, people management, marketing, and social impact measurement. Social Entrepreneurship uses real-life examples and sources to expose students to contemporary developments in the field, encouraging them to think critically about the issues faced by social ventures across the globe, and experiential exercises and assignments are included to provide students with hands-on experience in creating and managing their own social ventures. Also containing review and application questions, illustrative cases, definitions of key terms, and a comprehensive companion website, Social Entrepreneurship is the essential guide to this rapidly emerging field. Visit the companion website at www.routledge.com/cw/beugre to find: For Instructors PowerPoint slides Instructor's manual Multiple-choice questions For Students Extra illustrative cases Web links Links to video

Fiona McQuarrie's Industrial Relations in Canada received wide praise for helping students to understand the complex and sometimes controversial field of Industrial Relations, by using just the right blend of practice, process, and theory. The text engages business students with diverse backgrounds and teaches them how an understanding of this field will help them become better managers. The fourth edition retains this student friendly, easy-to-read approach, praised by both students and instructors across the country. The goal of the fourth edition was to enhance and refine this approach while updating the latest research findings and developments in the field.

The third edition of Staley and Staley's FOCUS ON COLLEGE AND CAREER SUCCESS recognizes the varied experiences you bring to the college classroom and guides you to build your motivation and increase your focus, driving your personal success in college -- and well beyond. All of the book's exercises are designed to help you learn more about yourself and focus on what you need to do to succeed, with learning tools that help you chart your progress. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

A true learning tool for students and scholars alike; the third edition of Organizational Behavior: A Management Challenge has been designed to effectively present an overview of the challenges facing managers and employees in today's competitive organizations. The latest research in organizational behavior has been interwoven with real-life cases and practical applications to provide a highly accessible text for advanced undergraduate and MBA students of management and psychology. To reflect the

evolving challenges of today's organizations, this text contains expanded coverage of new technologies and global businesses and brings the sophisticated world into the classroom. A new chapter on Inclusion has also been added. New Features: *Research in Action Boxes--contributions from leading researchers in the field. *Focus On--vignettes and boxed items that emphasize technology issues and international issues. *On Your Own--experimental exercises that can be either completed individually or collaboratively. *The Manager's Memo--a unique format for end-of-chapter cases. Real-life management problems presented through a memo. Provides the opportunity for formal written responses, as well as class discussion. *Photos and NEW Artwork-- with captions that tie the relevancy of the graphics to the text concepts. Supplements: *Instructor's Manual *PowerPoint on CD--packaged automatically with the Instructor's Manual *Text Specific Web site: www.organizationalbehavior.ws **Special Copy for 4C mailer** Below the bios: These three leading scholars in their field have written the new Third Edition of Organizational Behavior to include coverage of technology in the workplace and the challenges of a global market. A NEW chapter on Inclusion (chapter 16) has also been added. The latest research in organizational behavior has been interwoven with real-life cases and practical applications to provide a highly accessible text for advanced undergraduate and MBA students of management and psychology. We at LEA invite you to examine our new exciting learning tool for students and scholars alike. Please preview the wonderful new features of Stroh, Northcraft and Neale's new textbook that will help the reader gain the knowledge to succeed in today's changing work environments. Supplements INSTRUCTOR WEB RESOURCE - www.organizationalbehavior.ws Prepared by Christine L. Langlands, this FREE, text-specific website includes the entire Instructor's Resource Manual, all of the PowerPoint slides described below, the Preface and Table of Contents for the textbook, author biographies and ordering information to obtain a copy of the text. This valuable on-line resource is designed to be completely intuitive and enhances both the live contact course and the virtual classroom. To keep pace with the evolving field of Organizational Behavior, the website will be updated by the author team over the life of the text. INSTRUCTOR'S MANUAL Written by Mary C. Freeman-Kerns and Christine L. Langlands, in conjunction with the authors of the textbook, this IM was created in the classroom. This rich resource contains detailed chapter outlines, the answers to the questions in the textbook, and additional case or group exercises for each section of the text. Available directly on the website OR in hardcopy (upon adoption), this IM is a tool that will guide new instructors smoothly through their course. POWERPOINT CD-ROM Containing more than 250 PowerPoint slides, this dual-platform CD-ROM enhances any lecture with interesting and accurate visuals. The CD-ROM will be packaged FREE with the hardcopy Instructor's Manual. Third Edition Features Research in Action Contributions from leading researchers in the field highlight the connection between high-quality research and effective application. On Your Own Experimental exercises that can be completed either individually or collaboratively. Focus On Real-life vignettes and boxed items that emphasize Technology and International issues. The Manager's Memo A unique memo format for end-of-chapter cases providing actual management problems with the opportunity for formal written responses as well as class discussion.

The second edition of Sustainable Business prepares future business leaders to tackle the most crucial social and environmental issues of our time. This engaging textbook provides students with a comprehensive, balanced introduction to integrating sustainable business policies into all core business functions and processes. The text employs a qualitative-based learning process to help

students understand how leadership, finance, accounting, risk management, marketing, supply chain management, and operations can be adapted to meet the sustainability goals of the 21st century. Looking at sustainable business from the managerial viewpoint, the fully-updated new edition explains how and why business is evolving due to increased consumer and regulatory pressure for sustainable performance. Business topics are first introduced in the same manner as traditional MBA programs, and then examined through the lens of sustainability. The text incorporates real-life examples of social and environmental leadership to demonstrate the efficacy of good sustainable business decisions, and illustrates the negative ramifications of outdated, purely economic-driven managerial decision-making. Influential concepts based on interdisciplinary research in sustainability are discussed in detail, and practical insights address how to turn policy into practice in the workplace.

Learn to apply macroeconomic concepts to the real world as MACROECONOMICS: PRIVATE AND PUBLIC CHOICE, 17E highlights

current economic conditions. Reader-friendly coverage analyzes and explains the latest economic activity, the recession of 2008-2009 and the economy's shutdown from the COVID-19 pandemic of 2020. This edition dispels common economic myths with insights that clarify today's economic issues and controversies. You examine the importance of entrepreneurship while an emphasis on public choice provides a unique economic perspective on the political process and why government actions sometimes fail to deliver desired outcomes. You also learn how to apply economic concepts to topics, such as student loans, and how events, such as the Great Recession of 2008-2009, affect opportunities. You study the importance of international trade as a source of economic growth and higher living standards. Most importantly, you learn how to use economics to make better decisions in your career, stronger investments and effectively handle risk in your personal life. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.